



**QUOTATION REQUEST FORM**

Please fill in your contact information and all required specifications. Return this form via fax to 808.244.5333, email to [printing@spectracolorinc.com](mailto:printing@spectracolorinc.com) or by calling 808.244.5100. We will get back to you within 24 hours or less. We appreciate this opportunity to bid on your project!

Contact/Company Name: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact me via:  Email  Phone  Fax Project due date: \_\_\_\_\_  RUSH PROCESSING

**PRINTING SPECIFICATIONS**

Job Description/Name: \_\_\_\_\_ Finished (Flat) Size: \_\_\_\_\_ x \_\_\_\_\_

Quantities: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Bleeds? (ink runs off edge of paper):  Yes  No No. of Inks per Side: \_\_\_\_\_ / \_\_\_\_\_

Paper Type: \_\_\_\_\_ Color: \_\_\_\_\_ Weight: \_\_\_\_\_

**ARTWORK SPECIFICATIONS**

Supplying press-ready files  Design quote needed  Reprint  Other \_\_\_\_\_

**BINDERY SPECIFICATIONS**

Binding: No. of pages per book: \_\_\_\_\_ Type:  Saddle-Stitch  Wire  Plastic Comb  Other \_\_\_\_\_

Collating: No. of sheets per set: \_\_\_\_\_  Die-cutting:  Die needed  Die Supplied  Drilling

Folding: Size: \_\_\_\_\_ x \_\_\_\_\_ Type:  Half  Letter  Z  Gate  Right  Other \_\_\_\_\_

Laminating:  3 mil film  5 mil film  Padding: No. of sheets per pad: \_\_\_\_\_ Chipboard?  Yes  No

Numbering: No. of places: \_\_\_\_\_ Start # \_\_\_\_\_ End # \_\_\_\_\_  Black Ink  Red Ink

Perforation: # of perms per sheet \_\_\_\_\_  Scoring: # of scores per sheet \_\_\_\_\_

Other Bindery \_\_\_\_\_

**SHIPPING/DELIVERY**

Pick-Up  Delivery Requested  Ship YB  Distribution Co.  Other \_\_\_\_\_

**SPECIAL INSTRUCTIONS**